

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

August 27, 2014  
7:00 P.M.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mr. Susino	<u>  X  </u>	Mr. Albano	<u>  A  </u>
Mr. Burr	<u>  A(7:08)  </u>	Mrs. Rust	<u>  A  </u>	Dr. Jodry	<u>  X  </u>
Mr. Zakerowski	<u>  X  </u>	Mrs. Houllier	<u>  X  </u>	Mrs. Lewis	<u>  X  </u>

Others Present

Dr. Mercora	<u>  X  </u>	Mr. Folk	<u>  X  </u>
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**III. FLAG SALUTE**

**IV. CAUCUS**

Motion by E. Zakerowski and seconded by A. Susino to go into caucus to discuss legal matters at 7:02 pm

Mrs. Oppegaard	<u>  X  </u>	Mr. Susino	<u>  X  </u>	Mr. Albano	<u>  A  </u>
Mr. Burr	<u>  A(7:08)  </u>	Mrs. Rust	<u>  A  </u>	Dr. Jodry	<u>  X  </u>
Mr. Zakerowski	<u>  X  </u>	Mrs. Houllier	<u>  X  </u>	Mrs. Lewis	<u>  X  </u>



B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: R. Burr with regrets Second: A. Susino

All in Favor X Oppose \_\_\_\_\_

IX. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

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C. EDUCATION

DISCUSSION – Committee met and discussed NJASK scores.

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino

Mrs. Oppegaard X Mr. Susino X Mr. Albano A

Mr. Burr X Mrs. Rust A Dr. Jodry X

Mr. Zakerowski X Mrs. Houllier X Mrs. Lewis X

D. OPERATIONS

DISCUSSION- Committee met on August 25<sup>th</sup> to discuss:

- 1) Faculty update
- 2) Security cameras
- 3) Access to security cameras
- 4) Roof repairs
- 5) PTO fund raiser for February 27, 2015

RESOLVE, The Board of Education approve the items listed under  
Operations as per Document C - 2

Motion:	<u>    R. Burr    </u>	Second:	<u>    E. Zakerowski    </u>		
Mrs. Oppegaard	<u>    X    </u>	Mr. Susino	<u>    X    </u>	Mr. Albano	<u>    A    </u>
Mr. Burr	<u>    X    </u>	Mrs. Rust	<u>    A    </u>	Dr. Jodry	<u>    X    </u>
Mr. Zakerowski	<u>    X    </u>	Mrs. Houllier	<u>    X    </u>	Mrs. Lewis	<u>    X    </u>

E. PUBLIC RELATIONS

DISCUSSION – Information brochure being sent out with class lists

MOTION – None

RESOLUTION – None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under  
Personnel as per Document C - 5

Motion:	<u>    A. Susino    </u>	Second:	<u>    R. Burr    </u>		
Mrs. Oppegaard	<u>    X    </u>	Mr. Susino	<u>    X    </u>	Mr. Albano	<u>    A    </u>
Mr. Burr	<u>    X    </u>	Mrs. Rust	<u>    A    </u>	Dr. Jodry	<u>    X    </u>
Mr. Zakerowski	<u>    X    </u>	Mrs. Houllier	<u>    X    </u>	Mrs. Lewis	<u>    X    </u>

**X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

None

**XI. OLD BUSINESS**

None

**XII. NEW BUSINESS**

NJSBA Advisory Board Training

Back to School Night is on September 9, 2014

Mr. Burr publically thanks Mrs. Rust for her passion towards education

**XIII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

D. Calhoun – question police access of cameras

Feasibility proposals

NJASK scores

Budget question

Shannon Bruno – asked about question and interpretive statement

Are Art and Music teachers hired?

**XIV. MOTION TO ADJOURN**

Motion: A. Susino

Second: L. Houllier

All in Favor X

Oppose \_\_\_\_\_

Time: \_\_\_\_\_ P.M.

Neptune City Board of Education  
Monday, August 27, 2014  
Business Meeting 7:00 P.M

**Chief School Administrator’s Report:**

Agenda:

Discussion

- Preliminary NJASK Test Results
- Back to School Night
- Custodial Manual
- DPD Plan
- Computer Lab

New School Year Information

- New Student Orientation- Wednesday, August 27, 2014 at 10 a.m.
- Professional Days - Tuesday, September 2; Wednesday, September 3, 2014
- Pre-School Orientation on September 3, 2014 at 9:30 a.m.
- Kindergarten Orientation on September 3, 2014 at 10 a.m.
- First Day of School - Thursday, September 4, 2014
- Back-to-School Night - Thursday, September 9, 2014 - 6:30 p.m.
- Picture Day - All Grades on September 25, 2014; picture retake - November 25, 2014 (tentative)

Approval (s):

See Section C

Inservice

Tuesday and Wednesday, September 2nd and 3rd, 2014

**DOCUMENT A-1**

Informational Material:

Enrollment Projections for School Year 2014-2015 as of July 29, 2014:

Preschool	08
Kindergarten	36
1st Grade	36
2nd Grade	37
3rd Grade	42
4th Grade	47
5th Grade	44
6th Grade	47
7th Grade	40
8th Grade	<u>37</u>
	374

**CORRESPONDENCE**

**August 27, 2014**

- 1) Letter of resignation from Angela Rust, Board Member

Neptune City Board of Education  
August 27, 2014  
Business Meeting

**1. EDUCATION**

## RESOLUTIONS

1. To approve District Professional Development Plan

*ACTION FOLLOWUP* \_\_\_\_\_.

**2. OPERATIONS**

## RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$508,468.25 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of July 31, 2014, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of July 31, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve the Memorandum of Agreement between the Neptune City Police and Neptune City Board of Education for the 2014-2015 school year.
9. To approve Woodrow Wilson Evacuation Plan for 2014-2015.
10. To approve Tuition Contract between Neptune City Board of Education and the Manchester Township Board of Education (Regional Day School) for one student for the 2014/2015 school year at a tuition charge of \$56,763.00
11. To approve second reading of the following policies and regulations:
 

0141	Board Member Number and Term
0143	Board Member Election and Appointment
1581	Victim of Domestic or Sexual Violence Leave
3125	Employment of Teaching Staff Members
3230	Outside Activities - Staff
3240	Professional Development for Teachers and School Leaders
R3240	Professional Development for Teachers and School Leaders
4125	Employment of Support Staff Members
4230	Outside Activities - Support Staff
5300	Automated External Defibrillators
R5300	Automated External Defibrillators

12. To approve Tuition Contract between Neptune City Board of Education and MOESC for one student in the amount of \$43,000.00 for the 2014-2015 school year
13. To approve tuition contract with Red Bank Regional for Regular Students at a rate of Full Time - \$13,600.00 for the 2014-2015 school year.
14. To approve Custodial Manual.

*ACTION FOLLOWUP*\_\_\_\_\_.

**3. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP*\_\_\_\_\_.

**4. PERSONNEL**

RESOLUTIONS

1. To rescind the hiring of Mara Siegel as part-time Art Teacher.
2. To approve the hiring of Melissa Murphy as part-time Art Teacher for the 2014-2015 school year on Step B, \$22,440.00
3. To approve the hiring of the following as substitute teachers for the 2014-2015 school year: Erica Bard, Gerald Cupples, Donna Eig, Kevin Henry, Dawn Hunter, Megan Jardine, Colleen Laffey, Alison Lombardi, Bridgid Loveland, Wendy McKnight, Kathleen Muka, Erica Nielsen, Amy Naecker, Carolyn Power, Lindsey Romao, Brianna Soviero, Nicholas Trocchio and Tim Urig.
4. To approve Kathleen Curto, Marianne Gokberk, and Kimberly Misner as substitute nurses for the school year 2014-2015. To approve Tara Murphy as substitute nurse pending completion of paperwork.
5. To approve the appointment of Debra Mercora, EdD, as the District Anti-Bullying Coordinator for the school year 2014/2015.
6. To approve the appointment of Lisa Emmons as the School Anti-Bullying Specialist for the school year 2014/2015.
7. To approve the hiring of Stacy Pecchia as Paraprofessional for the 2014-2015 school year at a rate of \$17,521.00/Year
8. To approve 2014-2015 salaries of support staff per attached.
9. To approve Yanci Merkel as a substitute teacher for the 2014-2015 school year pending completion of paperwork.
10. To approve the hiring of Danielle Kamen as Paraprofessional for the 2014-2015 school year at a rate of \$17,521.00/year
11. To approve Dolores Ayers as Volunteer for 2014-2015 school year.
12. To approve appointment of Bernard Adler - School Physician

*ACTION FOLLOWUP*\_\_\_\_\_.